



## COMMUNITY SERVICE REQUIREMENTS 2013-2014 Middle Years Programme (gr 7-10)

### **The Middle Years Programme Philosophy of Community and Service:**

In the MYP, action is at the heart of community and service, which is one of the five areas of interaction. In early adolescence, the emphasis is on developing community awareness and understanding and a sense of responsibility toward the community, so that students become engaged and empowered to act in response to the needs of the community. Students are encouraged to look beyond the classroom, so that they discover the social reality of self, others and communities, and this awareness, in turn, may initiate involvement and service.

Student reflection on the needs of the community and their ability to participate in and respond to the needs of the community contribute to the development of caring and responsible global citizens as described in the IB learner profile. In addition to requiring students to participate in the communities in which they live, community and service is incorporated into the study of the eight subject areas in the MYP so that responsible citizenship is encouraged as students deepen their knowledge and understanding of the world around them and how it relates to the relevant subject areas. In the MYP, the emphasis with younger students is on developing an awareness of community; as the programme continues, there is a growing involvement in service to the community, in line with students' increasing maturity and autonomy.

Community and Service hourly requirements must be met each year in order to qualify for the MYP certificates given out at the end of each year and upon completion of the Middle Years Programme. The hourly requirements for each grade level are:

- 7th Grade: 20 hours
- 8th Grade: 30 hours
- 9th Grade: 40 hours
- 10th Grade: 50 hours

In an effort to ensure a well-rounded experience, students must complete their hours in a variety of ways, including two or more of the categories listed below. **Please note the maximum percentage of hours that may be completed from each category.**

- **Community-Based (CB):** Activities that benefit the community. These may or may not be associated with a structured organization such as Boy/Girl Scouts, Big Brothers/Big Sisters, YMCA, SPCA, etc. **Approved hours from this category may not exceed 75% of the total requirement for the student's grade level.**
- **School-Based (SB):** Activities that benefit the LVA community. These may include tutoring or leading a club for LVA students and/or involvement in a school-based, extra-curricular activity such as Choir, Band, TSA, Student Council, etc. **Approved hours from this category may not exceed 75% of the total requirement for the student's grade level.**
- **Athletic Program (AP):** Participation in an athletic program, either at LVA, at the home district, or in a community league. **Approved hours from this category may not exceed 75% of the total requirement for the student's grade level.**
- **Curricular Activity (CA):** The IB curriculum is designed to integrate learning with Community and Service awareness, opportunities and experiences. If the student wishes to use a curricular activity to count toward C&S hours, he/she must complete a reflection sheet and submit it to the teacher of the course for approval. **Approved hours from this category may not exceed 75% of the total requirement for the student's grade level.**
- **Independent Activity (IA):** A long-term or large-scale activity designed by the student of his/her own initiative to benefit the LVA, local or larger, global community. Activities designed by a structured organization do not fit this category. **This activity may count as 100% of the required hours, but only with pre-approval from the principal.**

**Fundraising with the LVA Community:** Due to the small size of our school, fundraising events will be limited and will require pre-approval at the start of the school year. Students are encouraged and supported in brainstorming Community and Service projects that do not rely solely on raising funds.

Continued on reverse.



**Community and Service Advisor:**

The homeroom teacher serves as the Community Service Advisor. Community and Service logs and reflection sheets must be submitted to the advisor for hours to be recorded at school. A 'receipt' is provided to the student upon submission and review of the Reflection Sheet. This receipt must be kept by the student and/or parent as documentation.

**Community and Service Log:**

A Community and Service log is completed for each Community and Service activity. Reflection forms must be signed by the activity supervisor and must be submitted upon completion of the activity; prior to June 1<sup>st</sup> of the current school year. The log is kept with the C&S Advisor, who completes it in accordance with information provided on the Reflection Sheet. Students are expected to review the log with parents twice each year, once at the mid-year point and again during the 4<sup>th</sup> quarter. The log must be signed and returned to the homeroom teacher in order to record the cumulative hours completed by the end of the year. Once the hourly requirement has been met, the form will be sent home for a final review and signature from the parent.

**Community Service activities must meet the following guidelines:**

- Must be performed without compensation to the student in the form of payment or academic credit.
- The activity must benefit at least one person other than the student or the student's relative(s) and/or cannot be a regular expectation such as a household chore.
- Community Service hours completed as part of a voluntary youth program, such as Girl Scouts, Boy Scouts or other youth organizations are acceptable.

**Credit for Community Service Hours is awarded according to the following guidelines.**

- The service must meet the prior definitions.
- The Community Service Reflection Sheet must be completed appropriately by June 1<sup>st</sup> for all Community and Service activities. Responses that fail to demonstrate a sincere effort to provide a beneficial service to others or that fail to properly reflect upon the experience will not be accepted.
- Late forms will not be accepted without prior arrangement from the Principal.



### COMMUNITY & SERVICE HOURS LOG

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Homeroom Teacher/Community and Service Advisor: \_\_\_\_\_

Category Key: Community-Based (CB); School-Based (SB); Athletic Program (AP); Curricular Activity (CA); Independent Activity (IA)

Date	Activity Description	Organization	Category	# Hours Approved	Subtotal of Hours Completed

**Quarter 1 Progress Review:**  
 Advisor: \_\_\_\_\_  
 Parent: \_\_\_\_\_  
 Student: \_\_\_\_\_

**Quarter 3 Progress Review:**  
 Advisor: \_\_\_\_\_  
 Parent: \_\_\_\_\_  
 Student: \_\_\_\_\_

**Final Progress Review:**

Congratulations! Your hourly requirement has been met, effective, \_\_\_\_\_. Please sign below. (date)

Advisor: \_\_\_\_\_  
 Parent: \_\_\_\_\_  
 Student: \_\_\_\_\_

**Quarter 2 Progress Review:**  
 Advisor: \_\_\_\_\_  
 Parent: \_\_\_\_\_  
 Student: \_\_\_\_\_

**Quarter 4 Progress Review:**  
 Advisor: \_\_\_\_\_  
 Parent: \_\_\_\_\_  
 Student: \_\_\_\_\_